



Submit Between:  
APRIL 1 - JUNE 30

# KNIGHTS OF COLUMBUS REFUND SUPPORT VOCATIONS PROGRAM (RSVP) REFUND/PLAQUE APPLICATION

<p><b>For Office Use Only</b></p> <p>Ref \$ _____</p> <p>Y St _____</p> <p>Date _____</p>	<p><b>Important: Please complete this box:</b></p> <p>State/Province _____ Assembly No. _____</p> <p>Location _____ City _____</p> <p>Assembly Name _____</p> <p>Faithful Navigator _____</p>
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## SECTION I AND II MUST BE COMPLETED TO BE ELIGIBLE FOR THE RSVP PLAQUE

### SECTION 1: REFUND INFORMATION

See directives on the next page before completing this section.

List each grant of \$500 or more with name, amount and date of check. Attach copies of canceled checks (both front and back sides) or other documentation to this application. **Use reverse side if necessary.**

SEMINARIAN/POSTULANT	FORMER SQUIRE?	ADDRESS	CITY/STATE	ZIP	DATE	CHECK #	AMOUNT	NAME OF SEMINARY/CONVENT

### SECTION II: MORAL SUPPORT INFORMATION

See directives on the reverse side before completing this section.

List type(s) of moral support provided to recipient(s).

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**IMPORTANT.** Be sure to check off one of the following:

- We already have a Vocations Plaque and require only an adhesive date plate for \_\_\_\_\_ .
- This is our first year with RSVP and we require both a Vocations Plaque and an adhesive date plate for \_\_\_\_\_ .
- Our Vocations Plaque is full and we require a new one.

I AFFIRM THE ABOVE TO BE ACCURATE: \_\_\_\_\_  
Faithful Navigator

Date: \_\_\_\_\_

**MAIL ORIGINAL TO:** Supreme Council Department of Fraternal Services

**MAIL COPIES TO:** Vice Supreme Master, Master, State Vocations Chairman, Assembly Files

2863A 10/01

(See next page for instructions)

**THIS FORM MAY ONLY BE COMPLETED, PRINTED OUT AND SUBMITTED THROUGH MAIL**

## **Please review these guidelines before completing application form on reverse**

The Knights of Columbus launched the Refund Support Vocations Program (RSVP) in 1981. Under this program, local K of C councils or assemblies make an annual contribution of \$500 or more to an individual seminarian to help with his expenses. Councils and assemblies can sponsor more than one seminarian if their resources permit. In each case, the minimum annual contribution is \$500 per seminarian. For every \$500 donated, the council or assembly is eligible for a refund of \$100 from the Supreme Council. The maximum refund a council or assembly can receive is \$400 per individual supported. For Columbian Squires circles, the annual contribution per seminarian is a minimum of \$100, with each circle eligible to receive from the Supreme Council a refund of \$20 for each \$100 contributed.

### **The following persons are eligible to receive RSVP funds:**

- Seminarians who have been accepted by a diocese and are currently in their “spirituality” year;
- Seminarians attending major seminaries (usually, four years) in preparation for priestly ordination;
- Seminarians in their “pastoral” year (most often, when they are deacons);
- Seminarians attending college seminaries (sometimes called minor seminaries);
- Seminarians who belong to a religious institute and are currently in formation for the priesthood (religious seminarians often are called “Brother” even though they will eventually be ordained as priests); and
- Men and women who are novices or postulants in religious orders or religious communities.

Those eligible for assistance include foreign seminarians studying in the United States or Canada; U.S. or Canadian seminarians studying overseas; seminarians from your home diocese currently attending seminaries in another diocese, state, or country; and seminarians from other states or dioceses attending a seminary located in your jurisdiction.

### **Persons not eligible for RSVP funds are the following:**

- Priests or religious seeking assistance for continuing education;
- Religious brothers not currently studying for the priesthood; and
- Candidates for the permanent diaconate.

## **SECTION I AND II MUST BE COMPLETED TO BE ELIGIBLE FOR THE RSVP PLAQUE**

### **DIRECTIVES FOR SECTION I: (RSVP) REFUND INFORMATION**

To qualify for the refund, the following conditions must be met:

- a) Money given to each individual must be vocation-related, donated between July 1 and June 30 within the fraternal year applied for and must amount to at least **\$500 per individual**.
- b) The money must have been given to an **individual** and NOT to an institution or fund.
- c) Money must be given to a seminarian, postulant or novice only.
- d) The money must be paid with a check drawn on the council account.
- e) Copies of any cancelled check(s) (both front and back sides) or other documentation **must** be attached to this application. An example of other documentation is a council bank statement, with non-relevant sections blacked out.

### **DIRECTIVES FOR SECTION II: (RSVP) MORAL SUPPORT INFORMATION**

Substantial moral support is required. This would include some or all of the following:

- a) correspondence between council and seminarian/postulant
- b) personal visits to seminary or religious residence
- c) invitation of seminarian/postulant to council events
- d) similar signs of interest.